



The Book Peddler Community Reservation Form

Wright Library’s book bike, The Book Peddler, can be scheduled to appear at community events in Oakwood. The availability of the Book Peddler is contingent upon previous commitment, staff availability, and weather conditions. To request a date, please fill out the information below.

Date of Request: _____ (Requests must be made at least 2 weeks before the event.)

Name of Requester: _____

Requester Phone Number: _____ Requester Email: _____

Event Contact Name
(if different from Requester): _____ Contact Phone #: _____

Name of Event: _____

Date of Event: _____ Time of Event: _____

Location of Event: _____

How many people are expected to attend your event? _____

Tell us about your event. Does it have a theme? _____

Would you like to customize the contents of the Book Peddler?

_____ No, Wright Library librarians can the select materials.

_____ Yes! If, yes, please check the types of materials you would like included. (Check all that apply.)

Age: _____ Children _____ Teens _____ Adults

Type: _____ Fiction - Tell us what genre’s you would like, i.e. mystery, romance, etc.

_____ Nonfiction - Tell us what subjects you would like, i.e. cooking, gardening, history, etc.

Format: _____ Books _____ Movies _____ Audiobooks _____ Music CDs



The Book Peddler Guidelines for Community Request

Wright Library's book bike, The Book Peddler, can be scheduled to appear at community events in Oakwood. A completed reservation form is required and must be submitted at least two weeks before the date of the event. Confirmation of the Book Peddler's appearance at an event will be given within three business days after receipt of the request. Questions can be directed to Brian Potts, Adult Services Coordinator (potts@wrightlibrary.org) or Jacqui Taylor, Youth Services Coordinator (taylor@wrightlibrary.org).

Guidelines:

- Requests must be made at least two weeks before the date of the event.
- The Book Peddler can be reserved for 1, 1.5, or 2 hours.
- Events must be within easy riding distance of the Library (as determined by the Library).
- A level space to park and set up the Book Peddler must be available.
- Limitations on availability include previous commitments, staff availability, and the weather.
- Book Peddler appearances will be canceled due to inclement weather and the forecast of 30% or greater chance of precipitation.
- The Book Peddler is available for community events, which are public in nature, but not necessarily open to all.
- An event with limited attendance, i.e. school events or ticketed nonprofit events can be scheduled with Library approval.
- Examples of events for which the Book Peddler is available: block parties, business or nonprofit sponsored events.
- There can be no charge for access to the Book Peddler.

The materials included with the Book Peddler will be selected by Wright Library librarians; however, some customization is available.

Customization options include:

- Age range of materials
- Type of material, i.e. fiction, nonfiction, genres, subjects
- Formats, i.e. books, audiobooks, movies, music CDs